

**The Stationers’ Company and BPIF Apprentice**

**Mentoring Scheme**

**APPLICATION FORM**

1. **PERSONAL DETAILS**

|  |  |
| --- | --- |
| Title (Mr/Ms/Miss/Mrs/Mx etc.) |  |
| First Names |  |
| Surname |  |
| Date of Birth  |  |
| Permanent Address |  |
| Telephone |  |
| E mail address  |  |

**2 DETAILS OF COURSE**

|  |  |
| --- | --- |
| Title of Course |  |
| Name of Manager |  |
| Course Start Date  |  |
| Expected Finish Date |  |

**3 WORK EXPERIENCE**

Please describe any work experience which is relevant to this application

|  |  |  |
| --- | --- | --- |
| **Dates** | **Name of employer/organisation** | **Job title and responsibilities** |
|  |  |  |

**4 PLEASE INDICATE IN ORDER OF PRIORITY BY NUMBERING THE FOLLOWING FROM 1 TO 4 or 5, THE TOPICS YOU WOULD LIKE TO COVER WITH YOUR MENTOR**

|  |
| --- |
| * **Career Development**, including goal setting and action planning, networking and relationship building
* **Industry Knowledge**, including insights into emerging trends, technologies and innovations and best practice for product development and marketing
* **Professional Skills,** including communication and people skills, time management, leadership and teamwork
* **Personal Growth**, including work/life balance and personal care, overcoming challenges and building resilience and adaptability
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**5 SUPPORTING STATEMENT**

Please provide a short supporting statement (max 400 words) that addresses the following:

* Your experience and personal interest in your chosen discipline
* Your career ambitions
* What the benefits of mentoring will be for you.

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|  |

**6 DECLARATION BY CANDIDATE**

I understand that the information I have provided will remain confidential to the Stationers’ Company and is correct to the best of my knowledge.

|  |  |
| --- | --- |
| Signature:  | Date:  |

Any information you give us on this form is required by us to process your application and will not be divulged to anyone other than authorised Company officers. Your personal information is important to the Company and Stationers’ Foundation and will be treated with respect. For information on how we process your personal data please see our Privacy Policy at <https://stationers.org/privacy-policy.html>